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Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School to be held **at School** on 14th May 2024 at 6pm.

Governor	Role	
Kate Redrup (KR)	Co-opted Governor/Chair	Finance & FGB
Gemma Cook (GC)	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin (HB)	Staff Governor	FGB
Rebecca Chessell (RC)	Headteacher	Finance & FGB
Charlotte Bowerman (CB)	Parent Governor	FGB
Edward Marsden (EM)	Co-opted Governor	FGB
Sarah Rye (SR)	Co-opted Governor	Finance & FGB

Angela Dexter – SBM & Acting Clerk

Decisions **Actions** **Challenge** **Support**

FGB
<p>Subject lead presentations: <u>Science (Mrs Dunford - AD)</u> This is the 2nd presentation for science, since last year AD had updated planning and created a working scientifically profile with expectations for each year. Evidence is collected and shows teachers are following new planning. Memory joggers show good evidence as well. Still working on adding specific Scientists into the curriculum. Pupil Voice - Spoken to children about science, what they understand. Happy that they can recall facts and details. AD created a “What can I remember” sheet -for children to complete after each module completed. Moving forward - embed unit and continue with “What can I remember”</p> <p>Q: EM - Explain memory joggers - AD - used by staff and children to recap the learning, this moves up each year group and can be used at the start of a subject to “jog” memories of prior learning. SR - Are the “What can I remember” marked? - No for the teacher/lead to see are gaps. EM - Kahoot used in his school, might be worth looking at. SR - Do you make links with IOW Scientists? - AD, not yet will look at. Also, historic scientists, any links to the Island. KR - Been to a science careers day at another school, may this be useful. - will look into (RC & AD)</p> <p><u>DT (Mrs Dunford)</u> First year looking at DT. AD has reviewed the curriculum coverage and Long-Term Planning to match progression - not all complete so AD has changed some planning and progression docs in line with National Curriculum</p>

Example - Pizza making activity, now they also look at where flour comes from. Assessments need to be developed more, starting adding into the end of unit assessment and difficulties, what stopped the children meeting expected levels? ie: measuring and reading scales (maths - working with maths lead to add sessions before DT section completed)

KR - Is DT more discreet or does it follow on each year? AD - linked to science. DT will depend on what you learnt before and build skills.

SR - Is it intertwined into other subjects or taught separately? AD - 3 units each year opposite Art.

Mrs Dunford was thanked for her time and presentations.

EYFS (Mrs Mitchell - JM)

EYFS framework handed out (7 areas) - see Governor hub

Characteristics of effective learning - inside and outside

High level of need this year, low level of language and social skills

KR - Covid affected? - JM, yes, this year would have missed nursery /pre school

CB - Is this a trend? - RC, yes nationally

KR - Should it improve? - RC, depends on the resilience of families, parent/carer perception is different now on school and home expectations and reliance of families on school to educate.

Changes made to provision this year to encourage language and communication, puppets, quite space etc

Data will be lower this year - 62-69% achieving only (75% baseline pre Covid)

EM - What happens if they don't reach goals? Year 1 staff will be aware and follow on continuous provision. Formal learning when cohort ready.

CB - Is Little Wandle helping? - JM, yes with reading. Sets a good grounding.

Governors looked around Reception class (see handout on Governor Hub)

JM explained the layout of class and how each area is linked to EYFS framework.

CB - How do you ensure all succeed, especially those who can? JM - Daily challenges set with different ability levels in mind. Also, each station/area has easier and harder challenges.

KR - Do you free flow inside and out? JM - yes as much as possible

CB - Do reception interact with other year groups? JM - yes at lunchtime and some go to Early Birds and Fun club.

SR - Is the day structured or all free time? JM - Bit of both, the day normally is set as follows:

Phonics / Busy time / Maths

Lunch

Topic / Free flow / Tidy up

Mrs Mitchell was thanked for her time and presentation and Governors noted how lovely the space was.

1	Chair	Approval of the minutes of the last meeting: Approved
2	Chair	Matters Arising from the minutes of the Previous Meeting / Action log
3	Finance Chair	Finance Update 3-year budget approved , all balanced.
4	RC	Headteachers Report & Updates. Attendance - RC looking OK now, still not back to pre Covid levels.

		<p>Inset day questionnaire, 70.30 split in favour of 1 week. Support staff 50/50, Teachers 1 week. Data supporting as well (see report)</p> <p>Changes to Attendance from DfE starting Sep 2024. Fines are increasing and possible prosecution for repeat offenders of term time holidays. Will need to look over a 10-week period and look back at previous years. - send to parents when a letter goes out regarding inset days.</p> <p>CB - Year 5 dip in attendance? RC - more who have medical reasons why might be off. Governors support the decision for 1 week.</p> <p>SR - How disaggregate for staff? 1-day summer, 1 day removed for report writing, twilight.</p> <p>SR - Do we buy into Education & Inclusion? - RC - no we do it all ourselves. Still do get advice.</p> <p>CB - Has there been an increase in persistent absence due to anxiety since Covid? RC - yes but more for illness. Family Liaison Officer also helping support.</p> <p>GC - Data update, particularly year 4/5/6? RC - some better than expected, some not. Making changes to how we record levels, ie: close to. New system will be more accurate, do they meet or not!! Doesn't give accurate predictions (includes close to!) Comparable data shared.</p> <p>SR - Year 3 looking better. RC - yes 2 teachers in place for this year.</p> <p>GC - Is there a reason for 57% writing in year 4? RC - these are the Covid reception year, when year 2 only got 32% (Is higher than national)</p> <p>Ofsted Report - Governors congratulated school, excellent report. Well done to all staff. Good reflection of efforts put in. Nicely worded.</p>
5	Chair	<p>Safeguarding Updates None. Monitoring visit needed. Ofsted stated it was effective.</p>
6	Chair	<p>Health & Safety & Wellbeing Updates H&S Audit completed and actions log received – sent to HB as H&S Governor KR – How is staff morale? RC – increased now Ofsted visit completed.</p>
7	Chair	<p>Governor Matters, Reports & Training a) Visit Report Summaries – none. b) Training & Development – SR, Effective use of Pupil Premium – template, spending.</p> <p>New potential governor – Dave Sweet (child joining reception Sep 24) Teacher at Ryde Academy. KR spoke with him. Welfare Ryde Saints football club. Will come to the July meeting to co-opt in.</p>

		RC – Urge all Governors to go to IOW Governor meetings to listen to School Place Planning, be in the loop on conversations.
8	Clerk	Clerk (Updates, if any) Gov Advert went out to the local community, no responses as yet. Do you want to re-advertise the Clerk post? A Dexter to continue till Sept then look again.
9	Chair	Policies for review – these are on the Governor Hub LA Policies – Do in July meeting. School written policies – RSE Policy – nothing changed, approved.
10	Clerk/ Chair	Correspondence Governor Training System email – had everyone logged in? all need to do please
11	Chair	Impact of the meeting (i) What was the impact of the meeting? (ii) How did the meeting contribute to moving key matters forward? Informative, attendance (inset days) decision made. Reception visit positive, see setup of classroom.
13	Clerk	Dates of the next meetings: 02/07/2024
24	Chair/ Clerk	Any Other Business SATS – can a Gov come in and check the process of locking etc CB on Thursday. Place Planning – Discussion had on process. All details on IOW Modern Gov website and displays from public engagement have been shared.

Meeting finished at 8pm.

2024 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC/SH	Ongoing
2	Acronym list for Governor induction	RC	Continuing
3	Gov Hub folder – tidy up	AD	Continuing
4	Hampshire training – all log in	All	Ongoing
5	Safeguarding Monitoring	GC	To be organised