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 Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School
 to be held **at School** on 17/09/2024 at 6pm

| Governor | Role | |
|-------------------------|------------------------------|---------------|
| Kate Redrup (KR) | Co-opted Governor/Chair | Finance & FGB |
| Gemma Cook (GC) | Co-opted Governor/Vice Chair | Finance & FGB |
| Heidi Bruin (HB) | Staff Governor | FGB |
| Rebecca Chessell (RC) | Headteacher | Finance & FGB |
| Charlotte Bowerman (CB) | Parent Governor | FGB |
| Edward Marsden (EM) | Co-opted Governor | FGB |
| David Sweet (DS) | Co-opted Governor | FGB |
| Sarah Rye (SR) | Co-opted Governor | Finance & FGB |

Decisions Actions Challenge Support

Angela Dexter – SBM & Acting Clerk

| FGB |
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| Governor Subject Monitoring |
| <p><u>Mrs Nordbruch (KN) – French lead (MFL)</u> Year 3 + Scheme of work from Kapow. Clear progression of skills and knowledge. 3 main areas of knowledge: Phonics / Vocab / Grammar Cultural knowledge, festivals, wider French speaking world. Memory joggers shared with Governors. Lessons are interactive, games and activities (repeat and rephrases over and over) Taught weekly.</p> <p>KR – Do you or class teachers teach? – yes mostly, sometimes Mr Erricker. Teachers are confident. CB – How do you support children if struggling in English let alone MFL? – scheme support this, very structured. Mixture of adult leading, small groups, pairs. SR – Any feedback from the children? – some children do have a fear of another language, can be daunting. Games and activities help enjoyment. KN could support Pupil Voice in MFL. RC – Children do like that the adults can be learning with them as well. Gives confidence. KR – child in year 3 came home enthusiastic about French. DS – May be a link with Ryde Academy to pursue. RC – possibly in summer term. CB – Possibly look at older students from Secondary school helping.</p> |

Miss Lockwood (PL) – Music & Art including Performing Arts

Music policy shared with FGB. Use Kapow as a framework.

Mrs Lockwood is a musician herself.

Focus on being and to write music, listening, composition. Inter-related dynamics of music. Vocab of music, using correct terminology.

Memory joggers shared.

Notation (written on curriculum o this as not covered in Kapow)

Start year 1 and build on knowledge. Year 5 & 6 last year started writing music, creating own pieces.

Use glockenspiels to sound out.

Assessment via video performances, work together to perform.

Drama/Performing Arts – work with year group for a half term. Last year is history focus, Miss Lockwood wrote songs and performance.

Extra-curricular activities - Drama clubs and music, song writing lunch club.

KR – Do all children get involved – yes.

CB – Is there a link with music teacher – Yes via Wight Music tuition / IOW Music hub. Needs to be in the afternoons really to avoid too much lost learning on English/Maths.

Memory joggers for music demonstrate “Do more... less writing!”

Art – CPD for Miss Lockwood

Developing subject.

Focus on artist (taught every other half term) KS2 have sketch books.

4 stages (ask Pip), vocab, different skills.

Local artistic talent – will try to get more support in school to showcase art.

KR – What do they do instead of art? DT

Governors thanked Miss Lockwood and Mrs Nordbruch for their time.

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| 1 | Chair | Approval of the minutes of the last meeting: Approved |
| 2 | Chair | Matters Arising from the minutes of the Previous Meeting / Action log KCSIE 2024 – changes to wording to go to Governors |
| 3 | Finance Chair | Finance Update All on track at the moment, next meeting new budget. |
| 4 | RC | Headteachers Report Reception settled well (30) children All other children settled into new year groups. No big movements. No waiting list for 3 empty spaces. School Place Planning We are not a named school (fantastic news) updated Governors on what has been agreed by cabinet at the moment. Consultation agreed to proceed. Cabinet meetings available to watch online. Asked governors to put in a representation to consultation. Possible working party to be set up. Let RC know if you would like. |

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| | | <p>School improvement Each LLP (Leading learning partner) has a different opinion on what the school should be doing/how to improve. School need continuity. Hampshire pulling out completely in April 2025.</p> |
| 5 | Chair | <p>Safeguarding Updates No updates. Need meeting. Can we please have a Governor visit for Finance scrutiny audit. – GC to do</p> |
| 6 | Chair | <p>Health & Safety & Wellbeing Updates No updates RC – All members of staff have been worried about Place Planning.</p> |
| 7 | Chair | <p>Governor Matters, Reports & Training a) Training & Development – none completed, need to review new booking system b) Feedback from Official Complaints - none</p> <p>Latest Chairs Forum meeting – everyone can apply to attend. See recent shared email.</p> |
| 8 | Clerk | <p>Clerk (<i>Updates, if any</i>) All emails are shared from Di Hiscock please ensure you are reading them.</p> |
| 9 | Chair | <p>Policies for review – these are on the Governor Hub LA Policies – all agreed Special Leave - ok DBS - ok Resolution - ok Respect Policy & Charter to adopt - ok Attendance - ok Safeguarding – ok Child Protection - ok</p> <p>School written policies – H&S – only updated the caretaker information - ok Intimate Care – some formatting to be changed then ok</p> |
| 10 | Clerk/ Chair | <p>Correspondence - Nothing</p> |
| 11 | Chair | <p>Impact of the meeting (i) What was the impact of the meeting? (ii) What difference has the meeting made? (iii) How did the meeting contribute to moving key matters forward?</p> <p>Successfully approved lots of policies. New Governor enjoyed the subject lead presentations. 15 minutes agreed for subject leads.</p> |
| 12 | Clerk | <p>Dates of the next meetings: 19th November 2024 (Finance only) 10th Dec – FGB</p> |

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| 13 | Chair/ Clerk | <p>Any Other Business CB – SATs remark? Only 1 changed. Can't find anything in particular with reading papers. Need to look at wording.</p> <p>AOB – Arbor New management information system now in place. Teething problem with Parent App payment logging. - Parent payments all now in place. Clubs went well, parents got confirmation of booking.</p> |
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Meeting finished at 7.30pm

2024 Action Log

| Item | Action: | Assigned to: | Status: |
|------|---|--------------|------------------|
| 1 | Policies to be reviewed – checklist, ensure front cover with date amended. | AD/RC/SH | Ongoing |
| 2 | Clerk to contact Iain Dore (Councillor) to find us a Local Authority Governor | AD | Waiting response |
| 3 | KCSIE 2024 to be shared once final | AD | Completed |
| 4 | Look into Academy options | RC/AD | |
| 5 | Check Dates on Gov Hub | AD | Completed |