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 Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School  
 to be held **at School** on 9<sup>th</sup> July at 5.30pm

<b>Governor</b>	<b>Role</b>	
Kate Redrup	Co-opted Governor/Chair	Finance & FGB
Gemma Cook	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin	Staff Governor	FGB
Rebecca Chessell	Headteacher	Finance & FGB
Charlotte Bowerman	Parent Governor	FGB
Edward Marsden	Co-opted Governor	FGB
Sarah Rye	Co-opted Governor	Finance & FGB
Dave Sweet	Co-opted Governor	FGB

**Decisions**   **Actions**   **Challenge**   **Support**

Angela Dexter – SBM & Acting Clerk

**FGB**

Apologies:

Ed M

Kate N (MFL)

Pip L (Music & Art)

Gemma C (late)

Presentations: No presentations, will move to Autumn term.

Music

Art

Modern Foreign Language (French)

KR explained to DS how this works in terms of a 15-20min presentation.

1	<b>Chair</b>	Approval of the minutes of the last meeting: No objections, approved
2	<b>Chair</b>	Matters Arising from the minutes of the Previous Meeting / Action log. Acronyms – DS to tell us if any come up.
3	<b>Finance Chair</b>	Finance Update No meeting last week, paperwork shared with Finance. SLT have looked at local school's deficit from Schools forum and we sit favourably.
4	<b>RC</b>	Headteachers Report

5	<b>RC Chair Verbal</b>	<p>Head Teacher Update</p> <ul style="list-style-type: none"> <li>○ SIP/RIP Updates</li> </ul> <p>End of year School Development Plan to be uploaded to Gov Hub.</p> <p>Early Years – Good Level of Data 62.1% (down last year was 70%) National 67% IOW 68%</p> <p>Phonics – 80.4% National 78.4% IOW Binstead 100% (Includes Yr. 2 retakes)</p> <p>KS2 SATS Grammar SPAG – 75% (72% National) Maths – 75% (73% Nat) Writing – 71% (72% Nat) Reading – 50% (74% Nat) Combined – 46% (61% Nat)</p> <p>All Mock SATS papers show higher results (Reading) we had predicted 61% 4 children 1 mark away (99/100), 8 sending to be remarked (should be Greater Depth) Remarks will only change combined by 4% RC – All marks are lower than expected for Reading. The same person marked all the reading papers. SR – Is the yr. 6 teacher ok? RC - no CB – Are there any trends? RC not that we can see no but will analyse. KR – When do children find out? RC Monday with reports. RC – As parents they will see 100 as ARE many got 99. RC – No problem with reading across the school, writing was the focus. SR – looks like that has paid off.</p> <p>SLT and Year 6 teacher are disappointed. She is a very experienced Yr 6 teacher.</p> <p>KR – Can we get an update in September if any remarks are successful? RC – This is the lowest reading we have ever had, out of the blue and not predicted. SR – Is there a difference with parental support this year? RC – No KR – Children did say the reading was tough after the exam.</p> <p>LLP Jane – RC spoken to today and confirms she has seen evidence to support why we are disappointed at the reading results.</p> <p>RC – We will change the development plan if and when we find the reason why. CB – When was the Reading paper? – RC – Day 2 CB – Wonder if there was an outside school distraction? RC – Possibly Walk the Wight on the Sunday. RC – Fell down on Subject retrieval. Hard work on Grammar has paid off.</p>
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		<p>○ 32.5 hours' week (from Sept 2024) – RC still not sure if statutory 32.5hrs per week but LA email appears to request it. This would cost school £16k per year, would need to consult with parents once decision made. 8.45am-3.15pm would be the suggested school day from SLT. RC does not believe this (15min) would add educational value, others schools are using it as a reading time and it would send us into deficit in year 3. <b>Governors agreed to keep as it is and change if it becomes statutory.</b></p> <p>○ Inset days 24/25 – After a consultation with parents we decided to have all development days in 1 week. Term time holidays have halved due to it. It was agreed again by Governors for 24/25 however LA declined our application as all maintained schools need to have 1<sup>st</sup> day back in Sept. <b>Days now set for 24/25</b> 2 of which are after May half term which will allow families to take a slightly cheaper holiday still. RC have asked LA to look again for 25/26.</p>
6	<b>Chair</b>	<p>Safeguarding Updates RC – Nothing of note, no referrals. <b>Need a meeting with GC for a year-round up.</b></p> <p>2 fixed term suspension since last meetings, reduced timetable in place.</p>
7	<b>Chair</b>	<p>Health &amp; Safety &amp; Wellbeing Updates Classroom changes – Year 1 classroom will move to current Year 2 class room (largest) Due to cohort, SEN pupils and mobility issues. Cohort likely to stay in the largest classroom for next few years.</p> <p><b>GC – Why did you choose year 5 to have 2 teachers?</b> RC- due to needs, most effected class now in school. 2 classes of 15 in the morning. Year 2 data was 39% combined for this cohort.</p> <p><b>DS – Do you have data points all year?</b> RC – 3 data points (Milestone 1-3) in school and national data.</p> <p><b>Development day week in May had a positive impact on staff wellbeing.</b></p>
8	<b>Chair</b>	<p>Governor Matters, Reports &amp; Training</p> <ol style="list-style-type: none"> <li>Visit Report Summaries</li> <li>Training &amp; Development – SR to do Safer Recruitment (Can't access on her own National College)</li> <li>Feedback from Official Complaints – none</li> <li>Correspondence – shared any emails (mainly fro Di Hiscock)</li> </ol> <p>School Governor Forum (School Place Planning) attended by KR, SR, CB. Feedback online was not collaborative, in person was better.</p> <p>KCSIE 24 – To go to Governors in September (Draft version in place now)</p>
9	<b>Clerk</b>	<p>Clerk (<b>Updates, if any</b>) Attendance Governor needed please for September. KR – to update roles in September.</p>

		<p>SR – SEND &amp; Science  HB – Attendance  DS – PHSE/RSE  EM – Sports/PE  CB – EYFS/Phonics  KR – English &amp; Maths</p>
10	<b>Chair</b>	<p>Policies for review – these are on the Governor Hub  LA Policies – none</p> <p>School written policies –  SEN</p> <p>Policies to readopt – no changes needed:  Charging &amp; Remissions  Children with Health need that cannot attend school  Freedom of Information  Governor Allowances  NGA Code of Conduct</p> <p>All adopted</p>
11	<b>Clerk/ Chair</b>	Correspondence – only emails which are shared by Clerk/Chair
12	<b>Chair</b>	<p>Impact of the meeting  (i) What was the impact of the meeting?  (ii) What difference has the meeting made?  (iii) How did the meeting contribute to moving key matters forward?</p> <p>SR – See areas of focus have impacted the Sat's results and will change the focus for next year following SATs deep-dive.</p>
13	<b>Clerk</b>	<p>Dates of the next meetings:</p> <p>Tue 17<sup>th</sup> September 2024 (Finance at 5.30pm then FGB at 6pm)</p>
24	<b>Chair/ Clerk</b>	<p>Any Other Business</p> <p>RC shared the news:  Came 8<sup>th</sup> in Hampshire finals out of 18 teams.  1 child was 3<sup>rd</sup> best girl in whole of Hampshire.</p> <p>Arbor – Now live, going to be live from September.</p> <p>KR to send an email to distribute to staff.</p>

**Meeting finished at 7pm**

### 2024 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC/SH	Ongoing
2	Acronym list for Governor induction	RC	Started
3	Clerk to contact Iain Dore (Councillor) to find us a Local Authority Governor	AD	On hold – elections
4	Another Governor to complete Safer Recruitment	SR	EM has this also
5	Dave to be set up on Governor hub	AD	
6	Meeting times – on Gov hub change to 5.30 going forward.	AD	
7	KCSIE 2024 to be shared once final	AD	Sept 2024